November 6, 1986

To: All Media Generalists
From: John See
RE: FrEd Writer Computer Software

    Enclosed is a copy of Fred Writer, a word processing
software program that is in the public domain. That means it is
free and can be copied and distributed to all students and
staff in your building. If you find that this software meets
your instructional needs, it could be a major cost saver when
purchasing word processing software for your building.

    Of course, how you decide to use this software is up to you,
but it may be a good idea to let your staff know that the program
is available in your IMC. If your master copy should be
destroyed, just let me know and a new copy will be sent to you.

    The documentation for this program is included on the disk
and must be printed out. So, I have also enclosed 1 page which
explains how to make a complete copy of the documentation.

    As you will see, the program is quite easy to learn and use.
 In fact, this letter was written with FrEd Writer. (the first
time I have used it) So, have fun, call me, or Jan Root, if you
have any questions, and be sure to make any copies of this
program that you need......IT IS FREE.

cc: Jan Root
     Ken Wright
     All Principals

QUICKSTART READY REFERENCE GUIDE TO FrEdWriter - STARTING

CREDITS
FreeWriter (c) Paul Lutus, 1984. FrEdWriter (new, improved
FreeWriter for Education) by Al Rogers; (c) CUE Softswap Project,
1986. ProDOS (c) Apple 1983.

BASICS
FrEdWriter is easy to learn. You must know 4 things to use FrEd:

1.   KEYS on the keyboard make LETTERS on the screen
2.   DELETE key ERASES mistakes
3.   ARROW keys MOVE the cursor around the text
4.   The <T>utor command displays the TUTOR, which tells you more
     about FrEd

TYPING FrEd COMMANDS:
FrEdWriter commands look like this: <P>rint, <S>ave, <L>oad.
They are executed this way:
1.   PRESS the CONTROL (or CTRL) KEY at the left side of your
     keyboard; keep it down.
2.   STRIKE the letter inside the < >; release both keys.

LOADING DOCUMENTATION
The FrEdWriter disk contains complete documentation, by June
Wedesweiler Dodge of San Diego CUE, in four text files called:
DOC.A, DOC.B, DOC.C and DOC.D. Use FrEdWriter to load, read, and
print them.
1.   Clear memory with the <N>ew command (Control-N). At the
     prompt at the bottom of the screen, type 'Y'; press RETURN.
2.   If you are using a 40-column screen (large type), type
     the <W>idth command. At the prompt at the bottom of the
     screen, type '65' and press RETURN. (The right side of the
     text will be invisible at first. Use the Right-Arrow to see
     it all.)
3.   Type the <L>oad command (Control-L).   At the prompt at
     the bottom of the screen, type 'DOC.A' and press RETURN.

PRINTING DOCUMENTATION
1.   Load DOC.A as described in LOADING DOCUMENTATION above.
2.   Type the <P>rint command (Control-P); press RETURN
3.   Tap the ARROW key until you highlight TOP LINE; press
     RETURN.
4.   Type '***** FrEdWriter Documentation DOC.A-# *****' and press
     RETURN
5.   Turn printer on, then press RETURN.
6.   Repeat for DOC.B, DOC.C, DOC.D

CONTENTS:
     DOC.A=Intro, Main Menu
     DOC.B=File Management
     DOC.C=Editing
     DOC.D=Formatting, Printing, Prompts